

Rural Water District #9
Board of Directors Meeting
Leavenworth County, Kansas
May 20, 2025

The monthly meeting of Rural Water District #9 was held on Tuesday May 20, 2025 at the District office located at 20551 Parallel Road, Tonganoxie, Kansas 66086.

MEMBERS PRESENT: Craig Lohman, Kim Buchanan, Byron McFee, Jim Armstrong, Don Kirby, Cory Criqui

Manager Karen Armstrong; Operator Wayne Wrosch; Operator Andy Grosko

MEMBERS ABSENT: Nicole Davis

PUBLIC PRESENT: None

A quorum was established.

The meeting was called to order by Craig Lohman-Chairman at 1831 hours.

1. Minutes

A motion was made by Jim Armstrong to approve the minutes from the regular monthly meeting held on April 15, 2025. Motion was seconded by Byron McFee, motion passed unanimously 5-0.

2. Public Opportunity

None

3. Board Members items to add to the agenda

Board member Byron McFee submitted a series of questions to the office manager for response. Office manager Karen Armstrong shared the questions and responses with the board.

4. Treasurer's Report- Karen Armstrong

Manager Armstrong provided a review of Accounts Receivables/Profit & Loss report.

A motion to approve the Treasurer's report with accounts receivable and profit/loss statement as presented was made by Kim Buchanan, seconded by Jim Armstrong. Motion passed unanimously 5-0.

5. Operator's Report- Wayne Wrosch & Andy Grosko

- a. Wayne and Andy presented the monthly operations spreadsheet.
- b. Andy reported on an incident that occurred at the wholesale building on May 3, 2025.
- c. A pinhole leak caused a build up of chlorine mist in the air outside the chlorine containment room which caused a flashover when Andy opened the door. Issues have been identified and fixed.
- d. Pump was replaced in Well #1
- e. Presented an estimate from Alexander Pump Service to clean each well.
- f. The operators reported on a leak that happened on Parallel just east of the office drive.
- g. Reported it was time to replace the tires on the district work truck and gave the board members a price of \$239 per tire at Mr. Tire in Tonganoxie. Don Kirby made a motion to approved the purchase of new tires for the work truck at Mr. Tire. Byron McFee seconded the motion. Motion passed unanimously 5-0.

6. Manager's Report- Karen Armstrong

- a. Manager Armstrong presented her monthly mileage report for April/May 2025. Don Kirby made a motion to approve the mileage reimbursement. Kim Buchanan seconded the motion. Motion passed 4-0 with Jim Armstrong abstaining from the vote.
- b. Manager Armstrong reported she renewed a district CD at Mutual Savings Association in Leavenworth, Ks. The amount of \$51,251.58 was rolled into a new CD now due April 29, 2026.
- c. Karen reported the notification of rate increase has gone out to all patrons on the May 2025 bill.
- d. Office manager reported she mailed out letters of notification to all homeowners along the Mainline Capital Improvement Project route.

- e. Work crews from Daniels Excavating LLC began work on 5-8-25 back by where the new wells will be.
- f. Reported on a conference call with the driller and geologist on 5-8-25.
- g. Reischick, the drilling group is scheduled to begin project work on 5-23-25.
- h. M-Con is scheduled to begin on the 199th Street project in early July 2025.
- i. Karen reported the fence installation project is at 98% complete, that only the flood gate needed to be installed.
- j. Office manager reported the incident from the wholesale building has been turned into our insurance company.
- k. Manager Armstrong asked board members if she should go ahead and submit invoices for reimbursement for previously paid projects for the SRF loan. Board members tabled the issue for further discussion.

7. Application for transfer of service

- Zach/Gladys Rubio to William/Rebekah Baker at 19647 Tonganoxie Rd.
- Stranger Creek Properties to Courtney/Joseph Wolf at 20311 199th Street
- J&L Homes to Jeremy/Amy Conway at 19998 207th Street, Tongie, KS
- John Mollett to Ryan McWilliams at 19575 Mitchell Rd, Tongie, KS
- Paul Anderson to Kevin/Meagan Browne at 22590 McIntyre Rd, LV,KS
- Terri Smith to Travis/Danielle Helberg at 20476 195th St, Tongie, KS

Jim Armstrong motioned to approve the applications for transfer of service, Byron McFee seconded. Motion passed unanimously 5-0.

8. New Applications for service

- None

9. Authorization of payment of bills

A motion was made by Byron McFee for payment of current bills. Seconded by Jim Armstrong. Motion passed unanimously 5-0.

10. Adjournment

Motion was made to adjourn meeting by Jim Armstrong, seconded by Cori Criqui. Motion passed unanimously 5-0. Meeting adjourned at 2045 hours.

Respectfully submitted

Kim Buchanan, Secretary